CIRCULAR ROUTING SHEET For CHANGES IN POLICY

Attached is a recommendation from the __________________________ Committee.

Title: _________________________________________________________

New Policy ______  Modified Existing Policy ______ (Policy #)

Person Originating the Action: _________________________________ Date: ________

Committee Chairperson: ______________________________________ Date: ________

Vice President: ___________________________________________ Date: ________

President: __________________________________________________ Date: ________

BOR Approval ____________________________________________ Date: ________

Explanation concerning disapproval or implementation (The BOR or President can disapprove and route back through committee system):

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

*Please make a copy of this and route it back to the committee it originated from. Note: Dates are official meetings when action was taken.

All approved policies will be posted by SGU Board of Regents Administrative Assistant

BOR Approved: