



SINTE GLESKA UNIVERSITY

JOB ANNOUNCEMENT

Position: SGU/NASA Project Director

Department: Tribal Nation-building & Community Development Administration

Supervisor: Director, Institute of Tribal Lands & Economic Development

Contract: 12 months/exempt

Job Summary

This SGU/NASA project director position will support the planning, development and administration of activities under the NASA/TCU grant program. This position reports to the director of the Institute of Tribal Lands & Community Development. The project director is responsible for helping ensure that the University satisfies the federal regulations and compliance requirements related to this grant.

Duties & Responsibilities: Under the supervision of the director of the SGU Institute of Tribal Lands & Economic Development, this project director position will be responsible for carrying out the following duties:

1. Oversee the NASA grant project, *Enhancing Research in Additive Manufacturing Processes for Lunar Application & Planetary Use in Tribal Housing Development*. Key activities are budget planning, events organization, curricula development, supplies/equipment procurement, apprenticeship training and evaluation.
2. Coordinate communications and planning with a coalition network of advisors (project advisory committee). The work will involve the support and participation of partner-institutions including Drake State Community & Technical College (AL) and the S.D. School Mines & Technology.
3. Supervise the location, installation and testing of 3D digital technology and related supplies/equipment to create prototypes for Tribal housing.
4. Recruitment of project trainees from four (4) S.D. Tribes – Crow Creek Sioux Tribe, Oglala Sioux Tribe, Rosebud Sioux Tribe, and Yankton Sioux Tribe.
5. Conduct literature search about Tribal workforce and economic development, renewable energy resources, and partnerships among the Oceti Sakowin lands to ensure the commitment to serve the people and communities of the Sicangu Oyate.
6. Facilitate general communications through local, tribal, state, regional, national and international programs to explore, identify and implement partnerships among public and private sector sources.
7. Provide input for the administration, strategic planning, institutional relations and fiscal resources related to the university's efforts at Tribal nation-building and community development
8. Carry out other duties as may be assigned.

Supervisory: This project director position will supervise SGU personnel funded under this grant.

Qualifications: A masters degree from an accredited higher education institution is preferred; a bachelors degree from an accredited institution is required. At least four (4) years or more experience in administrative positions in an institution of higher education; tribal college administrative experience preferred. An understanding of federal grant management is highly sought. An above average background in digital technology will be needed. Some experience in the strategic planning will be needed to continue the program.

Minimum Skills: Employees will work in a team-oriented department and engage collegially with colleagues, staff, and members of administration. The successful applicant will have exemplary oral, writing and general communications skills, and be self-motivated to organize and implement program initiatives with minimal supervision. This project director must possess cultural competencies to interact with Lakota and/or Native American people and respective organizations within reservation boundaries. Familiarity with national tribal colleges & universities leadership is desirable.

Confidentiality: SGU employees agree to maintain strict confidentiality regarding FERPA, HIPAA, Title IX, and the contents of all Sinte Gleska University correspondence, student records, personnel files and fiscal data.

Additional Information:

Sinte Gleska University does not discriminate on the basis of race, color, national origin, sex, religious preference, age, handicap, marital status, political preference, or membership or non-membership in an employee organization, except as allowed by the Indian preference provision of the Civil Rights Act of 1964, as amended.

SGU employees are responsible for ensuring that his/her personnel file is current with regard to official evidence of educational qualifications (e.g., resume, transcripts) and other qualifications (e.g., valid driver's license) Failure to do so prior to the start of the contract year may result in not receiving compensation commensurate with personnel actions and advancement in promotional steps.

To apply submit a completed SGU job application with a copy of your HS Diploma or equivalent, Resume', Transcripts, verification of College Degree(s), Certificates, Driver's license, Tribal ID or abstract. Submit completed application with attachments to the HR Department. For further information contact Brenda I. Farmer, Acting HR Director @SGU Administration Bldg. or call 605.856.8138, Brenda.Farmer@sintegleska.edu. Applications are available on the SGU website under job opportunities. A position description is available upon request. **This position is open until filled. Incomplete applications will not be considered. 1/23/2023**