



# SINTE GLESKA UNIVERSITY

SICANGU LAKOTA OYATE  
PO Box 105  
Mission, SD 57555-0105  
Telephone (605) 856-8100

ACCREDITED BY THE  
THE HIGHER LEARNING COMMISSION 1983  
RECOGNIZED AS A  
1994 TRIBAL LAND GRANT INSTITUTION

ESTABLISHED DECEMBER 1970

TO: SGU Students and Faculty

FROM: Cheryl Medearis, Vice-President of Academic Affairs

DATE: Jan 12, 2021

RE: First week of classes for Spring 2021 delayed one week – new start date Jan 25

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Please be informed that the Sinte Gleska University administration will be delaying the first week of classes until January 25, 2021 in order to ensure that students have had every opportunity to complete their registration for the semester and ensure students have all tech issues worked out for this semester of distance learning.

Our priority at SGU is our students' success. This extra week of preparation time is critical to making sure every student, instructor, and class can start the semester off successfully. As a result, SGU will be eliminating our traditional "Spring Break" week so that the final week of the semester can remain unchanged.

### **Students should complete the following checklist during this extra week of preparation time:**

- Register:** Have your advising and registration call with your advisor by Friday, Jan 15
- Check Jenzabar:** Log onto your Jenzabar account to see your schedule
  - HELP: Not sure how to log onto Jenzabar? Complete a Tech Request on the SGU website and let them know what you need (SGU website, click "quick links", click "tech request", complete form and submit)
- Check SGU Email:** Log into your SGU email to see a welcome email from your instructors. Expect an email from each instructor by Tuesday, Jan 19 that gives you the steps to get into their Google Classroom.
  - HELP: Not sure how to get into your email? Go to the SGU website, click "quick links", click "webmail"
  - HELP: Not sure your email login or password? Complete a Tech Request on the SGU website and let them know what you need (SGU website, click "quick links", click "tech request", complete form and submit)
- Google Classrooms:** Get into your Google Classrooms by checking your SGU email on Wed, Jan 20 for invitations. Once in each classroom, practice navigating the website and getting comfortable with the material.
- Bookstore:** Call the SGU bookstore to request a time to go pick up your books at 605-856-8173. You will need a copy of schedule pulled up on Jenzabar to ensure you have the right classes.

**DO NOT WAIT** until the week of Jan 25 to make sure you have all your tech issues worked out. With this extra week, we expect all students to be ready to go on day one. Thanks, and please don't hesitate to reach out for support.

Vice-President of Academic Affairs

1/13/21

Date