SINTE GLESKA UNIVERSITY

JOB ANNOUNCEMENT

Position: Horse Handler
Supervisor: TGKP Ranch Manager

Department: SGU Tiwahe Glu Kini Pi
Location: SGU Horse Ranch NW of Mission

Job Description: (Sungkicanyapi) Ones Who Care for the Horses
Horse Handlers provide safety and role modeling for relatives during Equine Assisted Mental Health Therapy (EAMHT) sessions or Equine Camps/Activities. Horse Handlers are expected to ride and train horses and prepare horses, grounds and buildings before and after sessions. They assist ranch supervisor with maintaining, feeding, watering, and caring for horses, and other relatives on the ranch. They also assist with maintenance, including snow and mud removal, and renovation of ranch facilities.

Horse Handler Responsibilities:
1. Attend Horse Handler Training session provided by TGKP.
2. Attend weekly horse handling meeting to receive work schedule and review activities and assignments.
3. Dress appropriately according to TGKP EAMHT Dress Code.
4. Arrive on time.
5. Ride and train horses as scheduled.
6. Groom horses as scheduled.
7. Assist getting barn, corral, office and horses ready for activities.
8. Assist with supervision of children/youth when they arrive and when they are waiting for transportation back to school/home. Children must be supervised at all times. Make sure they are safe and where they should be.
9. Provide consistent horse handling for sessions scheduled for the appropriate gender of relatives.
10. Work in harmony following directions of the Supervisor and therapists before, during and after sessions. If an issue/conflict arises, talk respectfully with each other after horses have been released and relatives have left.
11. Put away all tack and equipment used after sessions, riding activities or after completing a task.
12. Assist with ranch work as assigned per chore list posted in office and Supervisor’s request.
13. Call Supervisor at least one (1) hour ahead of scheduled sessions if unable to come to work or you will be late.
14. Other duties as agreed upon by Horse Handler and Supervisor.
**Special Conditions:**
1. Horse Handlers may be subject to mandatory drug testing before a contract is issued if 18 years old and over, and will be required to drug test if use is suspected with good cause. Must follow TGKP Drug Free Workplace Policy.
2. If 18 years of age or older, must complete a pre-employment background check.
3. For safety, cell phones must be locked in office or shut off during EAMHT. Cell phones may only be used during designated work breaks. Supervisors may carry a cell phone to use it for program communication/emergency purposes.

**Qualifications:**
Must have some knowledge of horses and ranch work; knowledge of Lakota language, history, culture and spirituality is helpful; ability to work with and communicate with Supervisors, children, families and other programs in a respectful manner; must live a sober, drug free lifestyle; must be able to lift 50#’s.

**Confidentiality:** SGU Faculty agree to maintain strict confidentiality regarding FERPA, HIPPA and the contents of all Sinte Gleska University correspondence, student records, personnel files and fiscal data.

To apply submit a completed SGU job application with a copy of your HS Diploma or equivalent, Resume’, Transcripts, verification of College Degree(s), Certificates, Driver’s license, Tribal ID or abstract. Submit completed application with attachments to the HR Department. For further information contact Brenda I. Farmer, Acting HR Director @SGU Administration Bldg. or call 605.856.8138, Brenda.Farmer@sintegleska.edu. Applications are available on the SGU website under job opportunities. A position description is available upon request. **This position is open until filled. Incomplete applications will not be considered. 9/7/2022**