



Sinte Gleska University

Distance Education Advisory Committee

Date: 2/18/23

Call to Order: Director Art Fisher called the meeting to order at 11:10

Wocekiye: Words of encouragement

Note-taker: Cheryl Medearis

Roll Call/Attendance:

Department	Representative	P	A	E
Arts and Sciences	Jenni Rodin	x		
Institute of Technologies	Shannon DuBray	x		
Human Services	Liz Kornely	x		
Art Fisher	Distance Ed Director	x		
Cheryl Medearis	VP Academic Affairs	x		
Nursing	Michelle Allen		x	
Art Institute	Ned Day		x	
Financial Aid	Jarrod Gunhammer		X	
Dean of Students	Dan Seibel			x

Invitees in attendance: Ted Hamilton, Acting President

Approval of minutes from the last meeting:

- Motion to approve the meeting minutes from April 8, 2022 by Jenni Rodin
- Second by Shannon DuBray
- Unanimous vote
- Motion carried

Agenda:

- **Online Learning Support Data:**
 - Art presented data via a PowerPoint presentation
 - Discussion centered around the number of views posted on the SGU Website under ONLINE LEARNING SUPPORT. Number of views per video:
 - Welcome Online Learners

■ Signing into Google Account #1	17
■ Signing into Google Account #2	45
■ The Classroom Tab	6
■ Accessing Google Meet	24
■ The Stream	18
■ The Classroom Page	30
■ View My Work	4
■ Assignments	40
■ Discussions	9

TOTAL VIEWS 241

- Further discussion indicated that the number of views of written instructions also found on the site were not counted in the above data
- Art reminded those present that while there are many videos available online, the videos presented on the SGU website are specific to Sinte Gleska University

- **Online Learning Assistance Videos:**

- **New videos posted are as follows**

- **Video #1:** Student Assistance to Join Classes From Email Invites From Faculty
- **Video #2:** Checking How Students Joined The Google Classroom

- Discussion focused around two questions:

- “Should the previously posted videos be taken off the site and replaced with the first video?”
- The second video assists faculty with solving the problem of students joining a class using a personal account
 - There was also a discussion about students being able to create their own SGU Account
 - Cheryl Medearis, VP of Academic Affairs was asked to send an email to faculty members to check to see if students are creating their own SGU accounts or using personal accounts.
 - The VP will send an email to ALL faculty members during the next week to make sure that students are not creating their own accounts and what to do if this is happening.

- Art presented data centered around the number of views around assistance beginning in September 2022.

- It was noted that the number of views was heavy at the beginning of each semester; tapered off; then increased at the end of the semester. **(TABLE 1)**

- **TABLE 2** - Data collected indicated who had requested assistance - the date is as follows:

- Students 69.6%
- Instructors 13.2%
- Distance 11.3%
- IT Department
- Other

- **TABLE 3** - Data collected indicated the type of assistance requested - the data is as follows:

- Changing Password 20.2%
- Instructional Supervision 41.1%

- Distance Ed Programming 12.1%
- Add New User to Google Console 18.0%
- Other 8.2%

- There were a total of 1,177 responses that indicate how vital these videos and data are to decision making processes

- **Distance Learning Institutional Effectiveness Plan Goals 4 & 5:**
 - Art presented two slides that contained information regarding Goal 4 - focused on Course Structure with hyperlinks to each of the indicators and 5 focused on Teaching and Learning
 - QUESTION: What is the source of these goals?
 - Art responds by saying the goals are based on the Online Learning Consortium Quality Scorecard and how these goals are to play out within SGU. For past professional development, the quality scorecards were presented to faculty as a Google Form for each department to complete. This was not successful since not all departments completed the form. With this, it was Arts' decision to be more specific as to how the goals of the scorecard play out at SGU. The plan will assist when SGU is up for review.

New Business:

- Include the following administrators to all future meetings:
 - President Natalie Anderson from Lower Brule Community College
 - Ella Rae Stone from Ihanktonwan Community College
 - Dwayne Stenstrom, Jr., SGU Director of IT
 - SGU VP Cheryl Whirlwind Soldier
 - Dan Seibel, Dean of Education

Other Business:

- Discussion on Professional Development opportunities based on topics from this meeting: data collection and how data informs decisions; how to use videos to assist in advising; and a possible new video for orientation

Motion to Adjourn:

- Meeting adjourned at 12:15

Next Meeting Date:

- March 17th at 11:00 AM

Approved:

Cheryl Madeara

2/18/23

Secretary

Date

Art Fisher

2/18/23

Art W. Fisher

Date

Sinte Gleska University

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