

Curriculum Committee Meeting

January 11th, 2017

2:00pm

Members present:

Lisa Krug, Mary Henson, Briana Broschat, Stephanie Butler, Patrice Wright, Leah Woodke, Arlene Brandis, and Julia Cahill

A. Curriculum Committee Purpose

The purpose statement for the curriculum committee was discussed. The group agreed that the purpose statement covered SGU's needs. The purpose statement states "To ensure that the college continues to offer rigorous courses that meet student needs as well as accreditation standards." Discussion was made on the meaning of rigorous. Discussion was also made on where this committee's duties will fit into the organizational chart with the department chairs and the faculty council. Arlene will bring the committee's duties to the attention of the faculty council. Leah stated that the committee will be filling a needed compliance gap between the management duties of the department chairs and the policy duties of the faculty council.

B. Discuss Functions of the Curriculum Committee

A list of seven functions of the committee was discussed. Discussion was made to add an eighth function to look at inter-departmental course scheduling (day and time courses are offered).

C. Measurable Objectives Overview and Tools

Leah provided handouts of Bloom's Taxonomy and example course objectives for the group to examine. Discussion was made on creating course objectives that are measurable. Discussion was made on using the word "objective" versus "outcome". It was agreed that all syllabi need measurable course "objectives".

D. Establish Curriculum Committee Chair, Co-Chair and Secretary

The committee chair will be Lisa Krug, the Co-Chair will be Patrice and the secretary Stephanie Butler.

E. Set Agenda for the Coming Semester

Discussion was made on how to make progress this semester. Each department will bring one syllabi for review to each meeting with the goal of having 7-8 reviewed each quarter during the semester.

F. Next Steps

Each member will bring one of their own syllabi to examine to the next meeting.

G. Next Meeting

The next meeting will be held Friday, January 13th over the lunch period in the Student Services building. After that, the committee will meet the second Friday of each month.