



SINTE GLESKA UNIVERSITY

Personnel Office

PO BOX 105 / 101 Antelope Lake Circle Drive
MISSION, SD 57555-0105
TELEPHONE (605) 856-8100 Fax: (605) 856-5889

ACCREDITED BY
THE NORTH CENTRAL ASSOCIATION
OF COLLEGES AND SCHOOLS

CHARTERED BY
THE ROSEBUD SIOUX TRIBE 1971

Employment Application

Date: _____ Position Applied For: _____

Personal Information

Name: _____

Address: _____ Phone: () _____

Email: _____

Are You...	Yes	No	
... legally eligible for work in the U.S.A.?			
... of legal age to work?			
... a Tribal Member?			If Yes, attach Tribal ID or other relevant documentation.
Can you speak Lakota?			
Were you previously employed by SGU?			If Yes, when?
Were you in the Armed Forces?			If Yes, what branch?

SGU Personnel Policies and Procedures; 4.1 Affirmative Action Policy Statement Sinte Gleska University does give Indian preference to otherwise equally qualified applicants as allowed by law.

Education

Please list education, beginning with the highest level achieved and working back to high school or GED. Attach copies of diplomas, certificates, or college transcripts. If hired, official transcripts will be required.

School Level	Name & Location	Dates Attended	Graduated?	Area of Study

Training

Please list all training (and dates) relevant to the position applied for.

Work History

Please list present and past employers, beginning with your most recent.

Company Name, Address, and Phone	Dates From / To (mo./yr)	Position Title:	Name of Supervisor	Reason for leaving Contact? Yes or no

You may attach additional pages to provide any additional information that you would feel would be helpful in our selection process. (i.e. any other experience, skills, or qualifications which would be of benefit in the job applying for.)

Personal References (not former employers or relatives)

Name and Occupation	Address	Phone (work and/or home) e-mail

I hereby give permission to contact the Personal References and Employers indicated above. I also hereby certify that all statements made herein and attached hereto are true to the best of my knowledge and belief, and I know that any falsehoods or misrepresentation later disclosed will be sufficient grounds for loss of employment.

_____ / _____
Applicant Signature / Date

If your application is considered favorable, on what date would you be able to start work? _____

CONSENT FOR CRIMINAL BACKGROUND CHECK

I, _____, give permission to Sinte Gleska University to do a Criminal History Background Check on me upon acceptance of an offer for employment with the same.

Signed

Print Name

Date

Witness