Faculty Council Committee Meeting Minutes

April 21, 2023

DEPARTMENT	REPRESENTATIVE	P	A	E
Arts & Sciences	Mike Leneaugh, **Chairperson**	X		
Art Institute	Jerry Smith, **Secretary**	X		
Business	Sheila Wheeler Maurice Heinart, substitute representative		X	
Education	Aimee Shrader, **Vice Chairperson**	X		
Human Services	Dwayne Stenstrom, **Sr. Sergeant-at-Arms**	X		
Lakota Studies	Royal Lost His Blanket-Stone Jr.			
Institute of Technology	Tashina LaVallie	X		
Library	Diana Dillon		X	
Nursing	Rhonda Jackman Laura Dunn, substitute	X	X	
	NON-VOTING MEMBERS:			
Staff/Faculty Rep. to BOR	Nick Emery	X		
Student Association	Madonna Sitting Bear		X	
Graduate Student Association	TBD		X	
Past Chairperson Advisor	Ned Day	X		

Others present for all or part of the meeting:
VP of Academic Affairs, Cheryl Medearis
Admin. Asst. of Academic Affairs, Patti Farmer
Ihanktonwan C.C. (TBD
Lower Brule C.C., (TBD)

Faculty and staff in attendance:

Katerina Jurich-Pipe Boy, Art Fisher,Lester, Lisa Hoesing

The meeting of Faculty Council 04/21/2023 was called to order by Chairperson Mike Leneaugh at 9:08 am, at the Science Building.

Agenda items:

1. **Opening prayer**: Opening Prayer was led by Dwayne Stenstrom, Sr. at 9:09 am

2. **Review the meeting notes from the last meeting for committee approval**. Voting item #1.
    No discussion or revision requested. Motion to approve by Jerry Smith; seconded by Dwayne Stenstrom. Approved: 5/0/1 not voting.

3. **Any announcements /information relevant to the Faculty Council that members wish to share**.
    a.   Faculty asked about Final Exam week, on regular schedule or need of "make-up week" due to weather cancelation days. Faculty commented that "at home" assignments and Google Meet lectures did not provide time to work on projects that were at campus classroom.
    b. Faculty commented that if we gave Google Meet classes and assignments, we did not need the make-up week.
    c. Faculty commented that "at home" assignments and Google Meet lectures did not provide time to work on projects that were at campus classroom.
    d. Admin noted that use of Make Up Week for Finals was at instructor discretion.

4. **Arts and Sciences department will present two revised status sheets (voting items #2 & #3)**
    a. Faculty revised presentation request, stated that status sheets were not yet ready for presentation and approval.
    b. However, faculty presented CCG for approval and voting as follows:

    CR-2022-11   EN 251: Revised to reflect online class learning, remainder of CCG unchanged**.**

    Jerry Smith motioned to accept the revision; Maurice Heinert seconded the motion. Approved: 5/0/3 not voting.

    At this time discussion took place regarding online registration. Discussion noted the issues of student self-registration was complicated by how the system recognized "free electives", which made issue of up to date Status Sheets and Advisor "advising" crucial to registration. It was noted that at other institutions, student online registration was not official until approved by an Advisor, who then sent it to registration.

    Other issues of self enrollment were noted: Students who took classes at other schools, that were not properly reflected in our SGU system and/or Status Sheets, and that transfer courses needed Advisor approval. Final discussion noted that such issues were a computer systems issue, not an administrative or staff issue. It was also noted that a new version of Jenzabar will be utilized for Fall 2023 Registration. Staff also noted that the issue was one of a "Requirement Tree" utilized in Jenzabar and Human Resources.

Faculty member put forth a motion to "Recommend that the Dean of Education (?) and Dan Siebel be asked to devote the next available Faculty Development Day for development of an Institutional Requirement Tree through faculty, staff and administrative imput.

Motion to accept was made by Jerry Smith, and seconded by Dwayne Stenstrom. Approved: 5/0/2 not voting.

5. **Discussion: the Summer registration meeting scheduled for Monday, April 24 at 9:00 am. at the Student Services Building.**
    a.   No discussion

6.   **Discussion: the potential impact Artificial Intelligence (AI) Chatbots may have on SGU's academic programs.**
    a. Faculty noted that online students can use a cell phone open a chatbot program, and ask: "Write a three sentence answer to the following question", and then copy that answer to the exam.
    b. AI answers would pass all plagiarism program submissions, since the content is original and written in "own words".
    c. Only sure way to have online classes be safe from AI would be to have exams proctored or on campus. No way to determine if AI had written term papers for students.

    It was announced that Art Fisher would be presenting at the next Faculty Development day a session on the impact and importance of AI and Chat GPT; how it could be a problem regarding student usage for plagiarism, but also how it could be an important tool for faculty when creating or revising curriculum and other written documents, as a means of information, and a template.

7.   **Discussion: The need to update the Faculty Handbook**
    a. Faculty noted the handbook policy **3.2 Sick Leave** stated: *"…the University can use the salary line of a faculty member to hire a part time instructor"*. Faculty commented that was a procedure never heard of at any prior institution, faculty losing pay to cover a substitute.
    b. Faculty noted that the above policy stated: *"In the absence of insurance to cover the salary of prolonged illness, that after a full week of illness, faculty be compensated as follows: 2nd week Full Pay Sick Leave 40 hrs; 3rd Week ½ pay sick leave 20 hrs; 4th week: Leave w/o pay."*
    c. Faculty noted that above policy was unclear as to whether Week 1 was paid, and that most schools had a procedure of faculty earning Sick Leave hours, per pay period, with unused Sick Pay hours being rolled over to the following year. Faculty asked why SGU did not grant specific sick leave hours, remarking that current policy was vague.
    d. Faculty noted that the handbook policy **3.0 Regular Faculty Academic Year** stated: *"If faculty members wish to have a ten month academic work year, the annual base salary of the faculty will be reduced by 1/12"*. Faculty noted that such policy conflicted with **handbook 3.6 Continuing Education,** which allows faculty to have *"June, July and part of August for Education Leave With Pay for an Academic Year, as well as money to cover the cost of education."*
    e. Faculty noted that policy 3.0 did not give faculty the option to earn full pay by teaching a full load over the Fall/Spring semesters and omitting summer classes. Faculty noted that most

Institutions operated on a 9- month contract, with summer teaching as an "overtime" option.

f. Faculty noted that Handbook item **2.7 Duties of Full-Time Faculty** stated: *"…teaching role of faculty members teaching a minimum of 12 credit hours per semester"*, conflicts with item **2.9 Ongoing Teaching Activities**: *"No faculty member shall teach more than 12 hours per semester."*

g. Faculty noted that current teaching loads are 5 classes for 15 hours, in conflict with the above 2.9 policy, and asked where the change was reflected.

h. No discussion was brought forth. Only the statement: "The handbook does not reflect Policy".

8. End of Meeting:

   Motion to Adjourn by Aimee Schrader, seconded by Dwayne Stenstrom. Vote to approve at 10:30 am, 5/0/2 non-voting.

Approved:

_____*Michael Leneavgh*_____   _5/19/23_

Chairperson   Date