



Sinte Gleska University

Distance Education Advisory Committee

Date: 4/9/21

Call to Order: Meeting called to order by Art Fisher at 10:05

Opening Prayer: Opening Prayer offered by Art Fisher

Roll Call/Attendance:

Department	Representative	P	A	E
Distance Ed. Coordinator	Art Fisher	x		
Arts and Sciences	Lisa Hoelsing	x		
Financial Aid	Midas	o		
Institutional Effectiveness/Data	Dan Seibel	x		
IOT	Shannon DuBray	x		
Human Services	Liz Klein	X		
Faculty Council	Ned Day	X		
Academic Vice President	Cheryl Medearis	X		
Nursing	Michelle Allen			X
IT	Tom Cox	X		

Invitees in attendance: Committee Members listed above; no invited guests/presenters

Approval of minutes from the last meeting: First meeting; no minutes to approve

Agenda:

- Election of committee secretary
 - Cheryl volunteered to take notes for this meeting
 - Suggestion to have committee members take turns taking notes at each meeting
 - Decision for permanent secretary will be made at the next meeting
- Overview of HLC standings
 - 11/24/2020 - Application for change was submitted

- 2/18/2021 - HLC Panel Chair, Nancy Middlebrook, submitted a memo to VP Cheryl Medearis stating the application and the request for additional information had been received
- Review and approval of Distance Education Advisory Team Goals
 - Document placed into Google Classroom for future review
 - Discussion on the Team Goals with committee members to review and comment before the next meeting
 - Process of the inception of the Distance Education Advisory Team Goals was explained
 - Discussion items:
 - Should a goal be to determine what it takes to make classes viable for distance learning?
 - Ensure there is a process for selecting classes that should/could be taught through distance learning
- Review and approval of the Institutional Plan for Distance Learning *as is*.
 - Art provided the overview of the process for the development of the plan
 - The committee is to review and make comments on the sections they feel they have expertise in
 - Decision was to have Dan, Art and Cheryl meet to decide how to divide up this task
- Review and approve of the goals and strategies of the Institutional Plan and begin to establish the objectives and assessment.
 - The documents are placed in the Google Classroom for the committee members to review; approval will be done at a later date

New Business:

- Decision was made to meet on the 2nd Friday of each month from 10:00 until 11:30

Other Business:

- No other business

Motion to Adjourn:

- Consensus to adjourn at approximately 11:50

Next Meeting Date:

- Friday, May 14th at 10:00; invitation to meeting will be sent by Art Fisher

Approved:



4/9/21

Secretary

Date

Art Fisher

4/9/21

Art W. Fisher

Date

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