



Sinte Gleska University

Distance Education Advisory Committee

Date: [12/3/21](#)

Call to Order:

Wocekia: [By Art Fisher](#)

Roll Call/Attendance:

Department	Representative	P	A	E
Midas				X
Art Fisher		X		
Mike Leneagh		X	\	
Shannon DuBray		X		
Dan Siebel		X		
Ned Day		X		
Elizabeth Klien		X		
Cheryl Medearis		X		
Michelle Allen			X	
Tom Cox			X	

Invitees in attendance: [None](#)

Approval of minutes from the last meeting: ([11/5/21 Minutes](#)) [Approved by Mike](#), and [Seconded by Ned](#)

Agenda:

- [Wocekia:](#) [Art presented a video with a Native American Prayer.](#)
- [Assign someone to take minutes:](#) [Shannon takes the notes](#)
- [Approval of The 11/5/21 Minutes:](#) [Approved by Mike and second by Ned](#)
- [Update on National Council for State Authorization Reciprocity Agreements \(NC-SARA\):](#) [Dan stated majority of questions relate to an Intuitional plan. Dan will reach out to NC-SARA contact person for further questions. Art provided Dan with the contact person, Kendra Voris from Bay Mills Tribal College. Kendra may](#)

be able to assist Dan with more information about NC-SARA.

- Update Google Workspace for Education: Teaching and Learning Upgrade for Teachers: Art shared that just 3 faculty have responded to my email to upgrade, Royal, Jeffrey, and Laura. Art said he sent another email as a reminder for others to upgrade and that eventually all will be upgraded. He also shared that as of 11/30/21 we have been upgraded for 36 more licenses. We now have 50 licenses. All full-time faculty will be upgraded. Dan asked that Art upgrade all full-time so for the next PD we can go over a few of the new options again.

Art then informed that for both PO's Amplified is asking how payment will be made in accordance with the PO. Who is responsible for accounts payable? Contact Lauren Eley, Billing Specialist at 757-204-5917, or laureneley@amplifiedit.com. Cheryl stepped forward and said she will follow up on the purchase order payment with the finance office/payable.

- Tribal Colleges & Online Learning Consortium: Art shared that he made contact with other tribal colleges such as Leach Lake, Bay Mills, and Fondulac Tribal College. He did have a conversation with Kendra Voris from Gay Mills. She had positive remarks about OLC. Art provided an update on becoming a member of OLC: Webinars are free. A plus for HLC. Professional Development-not free. Reduced prices. Discussed membership to join. A positive to join the Tribal Online Learning Consortium. Art suggested that we do more planning based on the OLC quality areas and indicators as he continues to revise SGU IEP and then decide to move forward with membership.
- The Institutional Plan and Online Learning Consortium (Quality 1 & Indicators): Previous to this meeting Art sent out the OLC Quality Scorecard for Online Programs Area 1, Institutional Support for our review and edits of the indicators. The following was reviewed:
 - 1.1: Governing structure. Goals for Distance Education and Advisory committee goals. Approval
 - 1.2: Secure log-in section reviewed: Art will meet with Tom Cox, Technology Department to address. Committee discussed proctoring section; have more in-depth discussion with faculty members on the topic. Refer to in our SARA foundational work. Capstone class will benefit from proctoring software. Explain proctoring policy in the syllabus. Art will research more information on proctoring software. Dan points out a need for committee members to lead proctoring discussions with faculty members at professional development training in December. Mike offered to lead the discussion. Questions to ask: What is the need? What would that proctoring software look like for our students? Writing proctoring policy; what is appropriate for our students?
 - 1.3: Reviewed and discussed the Intellectual property section. Post link for information regarding intellectual property to save syllabi from being lengthy, although it should be added to the syllabus.
 - 1.4: Reviewed and discussed self-study program review section. Dan discussed including the online classes section into the program review template, for departments to reflect on their online classes and how effective those classes are.
 - 1.5: reviewed and discussed strategic plan (2019) section and how it should align with Distance Education Learning strategic plan. Art will meet with Dr. Crawford to review and discuss.

- 1.6: Art will meet with Dr. Crawford on this section.
- 1.7: Reviewed and discussed. Art will meet with Carole Gregg and Tanner Colombe on this section.
- 1.8: Reviewed and discussed. Draft a plan of cost for distance education. Art will discuss this with Tanner Colombe, Carole Gregg, and Dr. Crawford. How to include laptop fees into Pell? Art will discuss with Midas Gunhammer.
- 1.9: Reviewed and discussed. Distance Education Advisory Committee, Department Chairs, and their Departments will decide what classes are offered online. Art will meet with Cheryl on this indicator.
- Next Professional Development Topics: Dan shares that the next PD will be December 13th, 2021 10am-4pm & December 14th 10am-4pm. Dan shared the following topics:
 - Debrief from WINHEC, lessons learned, pushing the conversation on post-colonial, Lakota-centric learning - Jim Green Spring Registration and Early Registration protocols -
 - Dan and Cheryl Invite Jack, Deanne, and Michelle Google check-in - how's it going, spring expectations, an optional refresher on skills -
 - Writing Center update: Whitney and Katarin
 - Faculty Conversation on Proctoring Exams online (future policy and need for online tool): Mike Leneagh Fall Data Review and Collection of Program
 - Fall Data Review and Collection of Program Data- Dan Team reflection on Program Review cycle -
 - Dan "Curriculum Maps Review pt1" -
 - Dan QOLT Results and next steps - Art Needed: Effective Teaching Practice?

New Business:

- Committee discussed data for online courses vs. face-to-face effectiveness. Data to view the drop/withdraw rates in online classes. 5 pieces of data that would be valuable to departments to collect every semester to reflect on the effectiveness of their online classes. Suggested by Dan: Programs will start to gather data every year and submit a yearly report.
- Art will send an email for Goal 2 to committee members to review for the next meeting.

Other Business:

●

Motion to Adjourn: Mike and Ned

●

Next Meeting Date: 1/7/22

●

Approved:

Shannon DuBray

Secretary

12/3/21

Date

Art Fisher

12/3/21

Art W. Fisher

Date

Sinte Gleska University

Distance Education Advisory Committee

Date:
