**Department Chairs Meeting**

**Friday, November 3, 2023**

**Student Services Building – Room 103**

**9:00 – 10:30 AM**

**Agenda**

1. Prayer Royal Lost His Blanket-Stone, Jr.
2. Review of Agenda (additions) Cheryl Medearis
3. Report on Attendance Charlotte Emery, Counselor
4. Report on AIHEC's 2nd Annual Language Summit Royal Lost His Blanket-Stone, Jr.
5. Course Curriculum Guides Aimee Schrader, Committee Chair
6. Academic Affairs Office Report Cheryl Medearis

* Tested Experience forms and documentation
* Instructor Approval forms for Spring Semester 2024
* Book Orders for Spring Semester

1. Dean of Education Report Dan Seibel
2. Adjunct Contracts for Fall 2023 Patti Farmer, AAO

* SGU Online Catalog Updates (Patti)

1. Additions to agenda

Next meeting date: Friday, December 1 @ 9:00 @ Student Services Building – Room 103

**Have a great weekend. Take time to get outdoors and enjoy the nice weather that is forecast.**