



# Sinte Gleska University

## Distance Education Advisory Committee

Date: 10/8/21

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**Call to Order:**

**Wocekiya:**

**Roll Call/Attendance:**

<i>Department</i>	<i>Representative</i>	<i>P</i>	<i>A</i>	<i>E</i>
Human Services	Liz Kornely	X		
Financial Aid	Midas Gunhammer	X		
Arts and Sciences	Mike Leneaug	X		
IOT	Shannon Dubray	X		
Institutional Effectiveness/Data	Dan Seibel	X		
Faculty Council	Ned Day	X		
Nursing	Michelle Allen		X	
Academic Vice President	Cheryl Medearis	X		
IT	Tom Cox		X	
Distance Education Coordinator	Art Fisher	X		

**Invitees in attendance:**

**Approval of minutes from the last meeting:**

Dan motion, Liz second

**Agenda:**

- Wocekiya:
- Google Assistance & Program Form:
  - Art shared the Assistance Form and the results from 40 responses.
- Google Workspace for Education: Teaching and Learning Upgrade:
  - Art discussed the upgrades available. They include breakout rooms, polls,

questions and answers, recording, whiteboard, originality reports, and attendance.

- Art discussed how the response time for the company is slow, but continues to work with them and begins to get answers.
- Art and Dan discussed slight technical difficulties with the attendance upgrade - not getting emails following class completion.
- Art shared that a faculty was happy with the upgrade.
- Google Classroom Adjunct Orientation:
  - Art discussed those in attendance in the classroom. Also walked us through how the classroom is laid out and things that are included within this Google Classroom training.
  - HLC will want to know that we offer this type of extra professional development to ensure our quality of education is adequate and beneficial.
  - Make it mandatory for adjuncts to be in this classroom.
  - Art asked about giving a certificate for those that scored within the proficient to the expert range. Midas asked about whether this would be through Google or through SGU development alone. Art explained it would be institutional.
  - Cheryl discussed that something that may need to be looked at is putting together a protocol for assessing and giving people background information
  - Mike discussed having training in classroom management, effective Native American teaching techniques, and setting expectations of how they will be evaluated.
  - Dan shared the difficulty of training and many adjuncts have other jobs and it is difficult to get them to attend this training. It is also difficult to get

adjunct motivated to attend training even when they're able to.

- Midas explained that adding a structured payment on their teaching contracts: x amount for going through training and a lower amount for not.
  - Suggested \$2,000 for not trained and \$3,000 for training.
- Cheryl discussed that if schedules are put in sooner for the following semester, that adjuncts could be asked sooner and could get a heads up on training so that they are able to schedule them before they become too busy with other things.
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- Adjunct Pre and Post Google Classroom Surveys:
  - Unable to recover the full-time faculty post classroom surveys.
  - Discussed doing a new post-classroom survey after Spring, so that the surveys are from Spring to Spring.
    - Would show where they were a year ago, how they implemented what they learned during the previous personal development, how they improved, and what they can still work on
- The Quality Online Learning and Teaching Instrument:
  - People haven't done the survey, the next professional development meeting will keep those back to complete at the end of the meeting, while those that have completed the survey will get to leave.
  - Midas offered to send to all department chairs as reminders to complete.
  - Mike shared the idea of having faculty go through training where they have to go through a Google Classroom and show the skills that they learned and that is how they will be given a type of proficiency grade.
    - Suggested that during training, faculty will share their Google Classroom to show other faculty what they do within their

classroom. This gives faculty the opportunity to share feedback, constructive criticism, and share ideas that others may not have thought of.

- The negative could be that some people may find the criticism offensive.
- Will utilize the next meeting in November to come up with strategies for the next professional development meeting.
- Distance Education Institutional Plan:
  - Midas asked if department chairs would be solely in charge of completing.
  - Art stated that faculty were to complete goals 6 and 7.
  - Dan says that in May, at the end of the semester, plans to complete a program review “check-up”.
  - Faculty needs to understand that this is what went to HLC and this is what is expected in each department.

The National Council for State Authorization Reciprocity Agreements (NC-SARA):

Sheryl, Dan, and Art will look at.

Crucial because which students could apply from out of state was a big question with Fall 2021 registration.

Financial aid is difficult when discussing those out of state. Also need to consider that none of our programs are offered fully online, so students out of state must have the understanding that they will need to come onto campus for some classes.

- Professional Development:
  - October training is filled, need to cut some things from the plan to create time for Google Meet update discussions.

**New Business:**



**Other Business:**

- **Motion to Adjourn:**

- Midas, Mike seconds

**Next Meeting Date:**

- Follow up meeting on the first Friday of the month. November 5th

**Approved:**

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**Secretary**

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**Date**

*Art Fisher*

10/8/21

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**Art W. Fisher**

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**Date**